

## **SMT. RAMRATI LALIMA SAHAI AWARD**

This award is being instituted by Professor Ajit Sahai, Pondicherry, in fond memory of his late mother – Smt. Ramrati Lalima Sahai, by donating Rs. 50,000/- for the purpose. The proposal of the award was accepted in the ISMS Business Meetings, held during the Annual Conference of ISMS, at Manipal (Karnataka) in 2007.

### **The award and its periodicity**

The name of the award is - Smt. Ramrati Lalima Sahai Award. The award is to be given each year- subject to the availability of suitable entries in a particular year, to an ISMS Member who has contributed significantly to the society, as an Office – Bearer, by rendering his / her meritorious services for strengthening organizational set up of the society and / level of its academic activities. In case of no suitable entry for the award in a particular year, the award will not be given in that year.

### **Eligibility criteria**

A nominee of the award shall have to fulfill the following requirements:

- Should be a Life Member of ISMS for at least 10 years
- Should have completed - as an office bearer of ISMS, on full term in any capacity, namely – President, General Secretary, Treasurer, Editor, Organizing Secretary of an Annual Conference and Chair of an ISMS regular / permanent Committee. Those who have served only as Executive Council Member or Member of any Society's permanent /regular Committees, are not eligible for the Award.
- Should have already attained 45 years of age.
- Should have Ph D/ M D/ MS or equivalent Degree.
- Should have successfully discharged his / her duties in a position, mentioned above for full term (it is desirable to produce written evidence towards this claim).

### **Nature of the award**

The award consists of a Gold Medal and a Scroll of Honor (in form of a Citation / Certificate) to be given to the awardees, in recognition of their meritorious services rendered to the society.

### **Screening & Verification**

Entries received for the purpose shall be screened and verified, as far as possible, from the available records/sources by the ISMS Secretariat before sending them to the Chair, FSMS Committee for evaluation. The

Secretariat, while forwarding these entries to the Chair for evaluation, will also provide a copy of the evaluation criteria for each member of the Fellowship Committee

### **Submission of entries**

Entries of the Award shall be in form of nominations (and not applications). Nominations, addressed to the Chair of the Committee for this award, shall be submitted to the General Secretary by online before the deadline set by the General Secretary for the purpose. Nominations can be made by any two past Office- Bearers, as defined above; one will propose and the other will second the proposal.

#### **Nominations papers should include the following documents:**

- A scanned signed copy of letter addressed to the Chair of the Committee for the Award, duly signed by the proposer and the seconder, clearly giving their justification for nominating him / her .
- A scanned document, duly signed by the nominee, clearly showing his / her contributions towards strengthening organizational set up of ISMS as well as enhancing its academic level while holding Society's position during specified years
- Nominee's C V
- Evidences, such as nominee's ISMS Life Membership (along with year of joining), current age and highest academic qualification achieved etc.
- Consent of the nominee.
- Scanned copy in pdf format of Ph D/ M D/ MS or equivalent Degree certificate
- Evidence of any other relevant contribution.

### **Evaluation of entries**

On receipt of entries, General Secretary, will check and verify them for fulfillment of the eligibility requirements. Only entries found valid, will be forwarded to the Chair of the Committee for this Award, within a week from the last date of their receipt in the Secretariat, for further processing and evaluation.

### **Committee for evaluation of entries.**

The entries shall be evaluated by the already existing 10 Member FSMS Committee in ISMS. In case, nominee himself / herself is a Member of this Committee, Chair of the Committee will exclude him / her from evaluating of entries for that year only.

**Note :**

In an exceptional / rare case, in view of a member's enormous organizational and / academic contributions to the society, Executive Council of the society can directly consider a proposal in favor of a member and recommend the same to the General Body for this award to the member.

**Criteria for Evaluation**

Entries will be evaluated by the above committee for this award. Committee-members shall give their recommendation in 'yes' or 'no' format for conferment of the award, considering nominee's contributions to the society. Six (out of 10) recommendations (60 %) will be essential to make nominee eligible for the award and that, nominee receiving the highest recommendations, shall be chosen for the award. Further, this recommendation for the award should be based on at least 70% of the evaluation reports.

**Conferment of the Award**

Nominee selected for the award in a particular year, shall be conferred this award in the following year. The award shall be given in the Society's Annual conference during the Inaugural function by the President of the society or his nominee.